Initial questions (morning session)

1. Please tell us what appeals to you about both this position and the UCLA Library and why you have chosen to apply. (Required)

2. Which of your qualities and characteristics are most relevant for this position? What do you see as your strengths? Weaknesses? (Required)

3. Can you describe your experiences with outreach to faculty, students and other campus stakeholders? What approaches have been successful? What has not worked?

4. How would you work with staff within the library to facilitate an ongoing engagement with the research community? What methods would you use to establish effective working relationships?

5. Can you describe your experience in working collaboratively with faculty and researchers on such projects as programming and special events, conferences and symposia, and curricular and research use of collections.

6. Describe a project that you have designed, implemented, and/or managed or overseen. How would you describe and rate your project management skills and your ability to deliver desired results and manage people as part of the process.

7. How do you identify and work with faculty members whose first inclination is not to turn to the library?

8. What do you consider to be the main challenges facing academic libraries in terms of engagement with research, especially in the humanities and social sciences?

9. Can you describe your experiences and abilities working in a team-based environment? What strategies do you use to initiate, promote and foster teamwork?

10. How would you describe your professional philosophy and style?

11. How would you describe your instructional style? What do you do to continue to grow and develop in this area?

12. Give us an example of where you have shown creativity or innovation to address a professional challenge or commence a new project or program.
13. Please tell us about a professional experience in which things did not work out as you had hoped. What did you learn from this experience? What might you do differently next time?

14. Besides your professional experience and expertise, what is the added value that you would bring to this position? What would you like us to know about you that is not in your application materials?

15. What methods would you use to assess the success of your own efforts in research and instructional services going forward?

Follow-up / Wrap-up questions (afternoon session)

1. Now that you've had an opportunity to meet and interview with a number of individuals and groups, what are your impressions, thoughts and questions about the position and the library? (Required)

2. If you took this position, what areas might prove most challenging during your early tenure? How would you compensate for any shortcomings? (Required)

3. What would be your top priorities during your first year? (Required)

4. Do you have final thoughts or questions for the committee? (Required)
1. Please describe your training and experience in delivering general and specialized reference services, including research consultations.

2. Can you talk about the different approaches you might use for instruction and outreach with beginning researchers vs. more advanced researchers such as graduate students and faculty?

3. Can you tell us about a time when your teaching techniques were not as effective as you expected? How did you assess your effectiveness and what adjustments did you make as a result?

4. As liaisons to the academic departments and research centers, librarians work with the faculty on a variety of collection issues and instructional activities. How would you go about reaching and working with the faculty in both of these areas?

5. How would you go about developing cooperative working relationships with the staff in CRIS and other departments in the library?

6. What do you bring to the position that is not covered in the job description? As an example, our department puts on a series of research workshops for the UCLA community. If you had the opportunity to give a workshop, what would you be interested in presenting?

7. What excites you about this position and working at UCLA?

8. Do you have any questions for us?