University Libraries Student Advisory Council
Minutes
7 September 2017

1. Introduction
   a. Purpose and Representatives  Alex, ULSAC Chairperson
      i. Attendance
      ii. Going through Mission of the Governance Document
   b. Library liaison updates  Grace, ULSAC Liaison
      i. What we do matters, whether it is small things, like signage, or larger things, such as policy affecting changes years down the line
      ii. New signs have been ordered and when they arrive they will be installed
      iii. Grace’s roll is to facilitate communication between students and library administration
      iv. Grace’s new title: Outreach and Open Education Librarian for all UMC Libraries
      v. Website online details money for collections and our capacity
         1. Thanks to Provost, our collections aren’t being cut by 60%!
         2. Grace can provide links if wanted
      vi. Reviewing budget
         1. Might be better for ULSAC to review the Enhance Mizzou budget (line by line specificity) instead of the massive Library budget
            a. Further discussion necessary
      vii. University Archives flooded this summer
         1. Anything damaged was restored
      viii. Anne Riley is now Vice Provost of University Libraries and University Librarians
         1. Will be at next meeting
      ix. You all will receive newsletters from libraries curated by Grace that detail the top few updates that students should know about
         1. Forward them on to your organizations
      x. Everyone on ULSAC is now considered a library ambassador, but there are still only 5 voting positions for library ambassadors
         1. LAs are a good polling and volunteer network connected to the libraries
2. If you have friends that might want to volunteer (even once), fill out the form on the ULSAC page for LAs
   a. Low commitment, high impact

2. New Business
   a. ULSAC Background
   b. Member Roster Confirmation
   c. Student Vision Project
      i. Goals
         1. Have a document that details student interests so that the Director can show student support for initiatives
      ii. Survey
         1. Please send to your organization, especially your executive boards
         2. Survey has be revamped so that it has more options and is more intuitive
         3. Google is an option so that students recognize that full text from articles is provided by the library
            a. Possibly just use the Find it @ MU button
            b. Suggested: Search Engines (i.e. Google, Bing)
            c. Suggested: Open Web for Research (Google)
            d. Suggested: Find it @ MU (Google)
   4. Add Library Tech (Printers, Computers, Software, etc.)
   5. Add Librarians into Support Services
   6. Add Equipment for Checkout (Cameras, Tripods, iPads, etc.)
   7. Hours should stay as an option as other libraries are not 24/5 like Ellis
   8. There is a new Head of Instruction
      a. Should we add a question of: Have you had a librarian visit your class?
         i. Receive feedback on what class, what instruction should look like, etc.
   9. Emphasize feedback from leadership of organization specifically
      iii. Website
      iv. Presentations
      v. Timeline
         1. Sept. 7 – First meeting
2. Sept. 28 – Have feedback by this meeting
   a. Anne Riley will be coming to this as well
      i. Grace will send out an article from an interview with the Columbia Missourian with her goals and initiatives for her time as Vice Provost
      ii. Prepare questions
3. Oct. 12 – First Draft creation/Review
4. Oct. 26
5. Nov. 9 – Final Draft Review
6. Nov. 30

d. Semester Budget
   i. Financial Update
      1. Endowment
         a. We have around $6,000 annually to work with
         b. Requirements:
            i. Can be used to develop the organization and leadership within it. Allows for the ability for outreach.
         c. Ideas:
            i. Send people to a library
            ii. T-shirts or handouts
            iii. Bring in a library architect to enhance our vision plan
            iv. Any idea is a good idea

3. Open Forum
   a. Do we need a suggestion box in the library?
      i. If we do, it needs to be visible and be stocked with pencils/paper.
      ii. People tend to just tweet to Mizzou/Libraries instead of any suggestion boxes
      iii. Maybe put in the bio of social media
   b. If you use the hashtag #MizzouPDF you can get a librarian to help you with finding full document text

Action Items:
- Send out survey
- Present slides to organization
- Receive feedback before our Sept. 28